



**NORTHLAND**  
INTERNATIONAL UNIVERSITY

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## Welcome

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We rejoice with you that you have decided to follow the Lord by attending Northland International University. Preparing you to follow the Lord through Great-Commission living is a role that the faculty and staff do not take lightly. We look forward to investing in your life and watching you grow as you study the Word of God! You will learn what it means to live the Word-filled, Spirit-filled life and then launch out all over the globe to spread the good news of the Gospel of Jesus Christ in many different venues. Before you venture out, you are aware that receiving a college education is vital and a privilege.

Our desire is for you to be prepared for your arrival to Northland and know the general expectations for while you are here. You will receive more guidelines and expectations when you arrive, but this booklet will give you a general overview with some key dates and times. Below are the steps that will occur as you prepare to come to Northland:

1. Confirm your attendance.
2. Decide where you would like to live and who you would like to live with.
3. Make note of when you need to arrive and other important dates throughout the semester
4. If you are flying see the information about reserving a ride from the Green Bay Airport
5. Get to know the Registrar's Office – they will help you with signing up for your classes!
6. Review all of your personal information, know your class schedule, and pay your bills through NIA – [nia.ni.edu](http://nia.ni.edu). If you are not sure what this means, we'll help you through it!
7. Last, make note of all the forms that you'll need to submit *prior* to your arrival on campus. Alright, look inside and see what is in store!

If you have any further questions, please do not hesitate to ask one of the admissions representatives. Our toll free number is 888.4.NORTHLAND.

In Christ,

Trevor Gearhart  
Admissions Director  
Office: 715.324.6999 x 3024  
Cell: 906.284.1851  
Email: [trevor.gearhart@ni.edu](mailto:trevor.gearhart@ni.edu)

## Student Confirmation Form and Fee

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To confirm your attendance please visit the online confirmation form here: [ni.edu/confirm](http://ni.edu/confirm)

If you do not have access to the internet, please call the toll-free number 888.466.7845, and we will be happy to confirm your attendance over the phone. There is a confirmation fee of \$100 that you pay by credit card online or over the phone. You are also welcome to mail in a check addressed to Northland International University. Please note in the memo line *confirmation fee*.

## Dorm Student Housing

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Remember, you will need to arrive on January 21<sup>st</sup> between 1 p.m. and 10 p.m. If this time is going to be different, then please let us know so we can be prepared for your arrival!

Ladies, your options are as follows:

- 1<sup>st</sup> floor brick dorm
- 2<sup>nd</sup> floor brick dorm
- 3<sup>rd</sup> floor brick dorm
- Timberside dorm
- Lower Campus Housing

Men, your options are as follows:

- 1<sup>st</sup> floor North wing (community bathroom)
- 2<sup>nd</sup> floor North wing (community bathroom)
- 1<sup>st</sup> floor South wing (bathroom in the room)
- 2<sup>nd</sup> floor South wing (bathroom in the room)

You may choose your option and confirm through our online site here: [ni.edu/confirm](http://ni.edu/confirm)

## Vacation Dates and Times

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As a new/transfer/readmitted student, you will need to arrive between the following times:

**January 21, 1 p.m. (dorms open) and 10 p.m. (dorms close).**

**Note: Green Bay shuttle pick-up is at 8 p.m. on January 21<sup>st</sup>.**

On **January 22**, there will be orientation meetings that you are expected to attend. These will help you understand the heart of Northland and the Way of Discipleship.

On **January 24**, you will attend more orientation meetings, register, and have your yearbook portrait taken.<sup>1</sup>

On **January 25<sup>th</sup>**, classes begin!

Other dates to note:

February 1-4	Annual Heart Conference
March 18 – March 27	Mid-Semester Break <sup>2</sup>
March 31	Day of Prayer
April 11-15	Missions Conference
April 6 & 20	Exit Exams
May 6	Jr. /Sr. Banquet (Required for all graduating seniors)
May 9-12	Final Exams
May 13	Awards Chapel, 11 a.m., PFC
May 13	Spring Concert, 7 p.m., PFC
May 14	Commencement <sup>3</sup> , 10 a.m., PFC, (Freshmen and sophomores who leave campus between 6 and 8:30 a.m. are not required to attend.) <sup>4</sup>

**Note:** The Family Educational Rights and Privacy Act (FERPA) governs our ability to release student information to a third party, which includes parents and guardians. Consequently, we may need to obtain your student's written consent in advance before we can release the requested information. Please understand that we do not want to inconvenience you, but we must adhere to these FERPA regulations.

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<sup>1</sup> Both men and women are asked to wear collared shirts for their portrait.

<sup>2</sup> **Mid-Semester Break:** Students may leave campus after their last class on Friday, March 18, 2011. Classes will end by noon. Students must be back on campus by 10 p.m. on Sunday, March 27. No personal cuts will be granted for Friday, March 18, or Monday, March 28. Student teachers must check in with the Registrar's Office by 10 p.m. on Sunday, March 27.

<sup>3</sup> Please be aware that on-campus guest housing is limited. Therefore, please contact our Information Desk (Ext. 3000) for a list of local hotels if you need overnight accommodations.

<sup>4</sup> **Summer:** Students may leave campus after Commencement (approximately 1 p.m.) Saturday, May 14, 2011. (Freshmen and sophomores may leave campus before Commencement if they leave campus between 6-8:30 a.m.)

## Green Bay Shuttle Info

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### **Beginning of the Semester:**

- 1/21 Pickup in Green Bay at 8 p.m.
- 1/22 Pickup in Green Bay at 2 p.m., 8 p.m.
- 1/23 Pickup in Green Bay at 2 p.m., 8 p.m.

### **Mid-Semester Break:**

- 3/18 Departure from Northland at 11:30 a.m., 1 p.m.
- 3/19 Departure from Northland at 10 a.m.
- 3/26 Pickup in Green Bay at 6 p.m.
- 3/27 Pickup in Green Bay at 4 p.m., 8 p.m.

### **End of School Year:**

- 5/14 Departure from Northland at 6 a.m. for freshmen and sophomores only, 1:30 p.m. for all students
- 5/15 Departure from Northland at 10 a.m.

## **Green Bay Shuttle Information**

1. Northland provides shuttle services to and from the airport or bus station in Green Bay, Wisconsin, at the times listed on the shuttle schedule.
2. When scheduling flights, allow sufficient travel time (two hours) to Green Bay, Wisconsin, plus check-in time.
3. Shuttle riders need to meet in the baggage claim area of their airline.
4. To make reservations, students must call the Student Life Office during office hours (Monday through Friday, 8 a.m. to 5 p.m., Central Time) at 715.324.6999, ext. 6000, at least two weeks in advance. Flight information is needed (airline, flight number, and arrival or departure time).
5. If Northland schedules a shuttle, but no one signs up for that shuttle in advance, the shuttle will be canceled.
6. Vehicle and luggage capacity is limited (recommended limit for luggage is two small bags or one large bag). Reservations are accepted on a first-come, first-served basis.
7. The Student Life Office will provide shuttle service for Winterlude courses and Summer School, if necessary, by request.
8. No shuttle service is provided for Milwaukee, Wisconsin.
9. Shuttle costs, including any late sign-up fees and cancellation fees, are applied directly to a student's school bill.

## **Shuttle Costs to Green Bay, WI:**

- Group of three or more: \$18 per person per trip
- Group of two: \$24 per person per trip
- Individual trip: \$35 per person per trip

## Registrar Check-In Info

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When you arrive on campus on **January 21<sup>st</sup> between the hours of 1 p.m. and 10 p.m.**, you will need to stop first at the **Founder's Center**, which is located just past the flag poles. When you enter, you will be in the Atrium of the Founder's Center. Centrally located is a table with a dorm housing list (so you will know what room you'll be living in) and a Registrar's Office personnel who will give you a packet with a detailed schedule of the first days' events. If you **have not turned in your medical forms**, you will not be able to receive this packet. Make sure your medical form, immunization history, and insurance waiver form have been submitted. If you have turned in these forms, then the Registrar's Office personnel will give you your packet and you'll be able to go to your dorm room, unpack, and acclimate yourself to your new home!

## What to bring

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Now, you might be thinking, what should I bring with me to school? This is a great question! The best way to decide this is to think of all the things that you use at your current home. Then, bring them with you! You'll want to condense some because you'll be sharing a room with three other people. **Totes and bins** are helpful for storage under your bunk bed or in a storage unit in the basement of the dormitory. You will be sleeping on a regular twin mattress. **Regular-size sheets** are suitable for your bedding. You'll have two drawers and your own section in the closet to hang your clothes. As a new student, you do not need to worry about bringing an iron or ironing board; an upperclassman in your room usually has this on hand. **Small refrigerators** are allowed, and a **hot pot** is nice to have if you need to make soup or hot tea. **Four-quart size coffee makers** are approved as well.

Lastly, Northland is equipped with two computer labs full of computers for your personal use. You are not required to purchase a laptop, but it is a nice convenience. Northland does have a wireless system that all laptops can connect to. If you receive a laptop as a graduation gift or by another means, go ahead and bring it with you.

If you have any other questions about what to bring, please call us at 888.466.7845, or email us at [admissions@ni.edu](mailto:admissions@ni.edu).

## NIA

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Registration, course information, course schedule, billing, personal account information, and much more can be found on Northland International Assist, [nia.ni.edu](http://nia.ni.edu). You will want to become familiar with this site because you will visit it every time you want to register for classes, check on the progress of your degree, and pay your school bill. When you apply, you do not create a username or password, but in a short while you will be sent an email telling you how to create a username and password. You will take your username and password and log in to [nia.ni.edu](http://nia.ni.edu). After you arrive on campus, you'll receive instructions on how to walk through the registration online. In the meantime, you are welcome to visit the Degree Requirements section if you would like to see what classes are offered for which major. Here, you can see when you are recommended to take each course along with a brief description.

If you have further questions about NIA, do not hesitate to contact the Admissions Office (888.466.7845, [admissions@ni.edu](mailto:admissions@ni.edu)) or Registrar's Office (715.324.6999 ext. 3200, [registrars@ni.edu](mailto:registrars@ni.edu).)

## Financial Information

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Your school bill is located on the Finances tab of the [nia.ni.edu](http://nia.ni.edu) site. If you have not already filled out your FAFSA or completed a financial aid application, please do so as soon as possible! Contact [financialaid@ni.edu](mailto:financialaid@ni.edu) or visit the [financial aid pages](#) of the [ni.edu](http://ni.edu) website. Please note that your first payment needs to be made prior to your arrival and registration. Contact the Financial Aid Office for assistance 715.324.6999 x 3150

## Final Checklist

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Below are the items that you'll need to make sure you have completed.

- Medical Form
- Immunization Form
- Final High School Transcript
- ACT/SAT score
- College Transcript (if applicable)
- Confirmation form & fee

Please check your NIA account to see when items have been completed! Thank you and we look forward to meeting you soon!